

Preparing for training and go-live:

- Download Epi Info, SQL Server Express 2019, and the SOC Project file- all located on the BBH SOC web page.
 - Note: The version of Epi Info that is required for BBH SOC is only available from the BBH SOC web page.
- Installation guidance for Epi Info starts on page 4 of the Installation Guide.
- Installation guidance for SQL Server Express 2019 starts on page 6 of the Installation Guide.
 - Note: SQL Server Express will need to be downloaded following the custom instructions starting on page 6 of the installation guide.

Data Types Within Epi Info



Most data categories are required for all programs; however, sections listed in green are only required for listed programs, as indicated below.

Additional Section Requirement	Expanded School Mental Health	Mobile Crisis Response	Regional Youth Intervention Specialists	Family Coordinator - SOC	Family Coordinator - SOR
ESMH Tier Data	✓				
MCRS Referrals		✓			
MHPET (ESMH)	✓				
Consumer Feedback				✓	✓
Location Information	✓				
Additional Events Items	✓		✓	✓	✓

Items listed in orange are contingent upon the grant agreement or needs of the client.

Event category: Referrals to designated program

BBH System of Care

Updated By* UNH

Events and Activities within a Program

Program Information

Program *
SOCFC - System of Care Family Coordinator

Grant Number *
G210632

Program Code *
10001208

General Details

Program/Event/Activity Type *
Other (specify)

If other, please specify:
Referrals

Name of Event/Activity *
monthly referrals

Date of Event/Activity *
9/1/2021

End Date (if applicable)
M/D/YYYY

Topic

Purpose of activity
General services

Target Reach (List by counties, region(s), or statewide reach)

Notes
includes both enrolled and "referred only" clients

Were event materials disseminated?

Attendees

Name of Program Facilitator(s)
Jane G'ood

Name of Event Lead(s)
N/A

Title of person(s) conducting activity (position title)
N/A

Credentials of person leading event
FC

Attended Participants

Youths and Family Members	School Staff	Program Staff	Others/Non-Staff	Total Attended
50				

Training

Was training provided to first responders?

Commercials

Number of commercials ran

Technical Assistance Details

- In addition to trainings provided the 28th-30th the Bureau for Behavioral Health will provide the following options for technical assistance:
 - Open Office Hours (via Zoom)- A schedule for office hours will be available on the BBH SOC web page. More frequent office hours will be observed prior to reporting periods.
 - Dedicated email address for timely technical assistance.
 - Additional live/virtual TA may be scheduled as needed.
- See web page for details*: <https://dhhr.wv.gov/BBH/data/Pages/Epi-Info.aspx>
- Data entered in the system will not include any services or events occurring prior to October 1, 2021.

* Some details, including Office Hours may be unavailable until October 1st.